

Bolsover District Council

Standards Committee

22 February 2021

CODE OF PRACTICE – AUDIO AND VISUAL FOOTAGE OF MEETINGS

Report of the Monitoring Officer

Classification: This report is public

Report By: Nicola Calver, Governance Manager

Contact Officer: Nicola Calver – 01246 217753
nicola.calver@ne-derbyshire.gov.uk

PURPOSE / SUMMARY

To give consideration to a proposed code of practice for audio and visual footage for meetings.

RECOMMENDATIONS

- 1 That Standards Committee consider and approve the proposed Code of Practice for Audio and Visual Footage of Meetings.
-

IMPLICATIONS

Finance and Risk: Yes ☐ No ☒

Details:

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☐ No ☒

Details:

On Behalf of the Solicitor to the Council

Staffing: Yes ☐ No ☒

Details:

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: BDC: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> NEDDC: Revenue - £100,000 <input type="checkbox"/> Capital - £250,000 <input type="checkbox"/> <input checked="" type="checkbox"/> Please indicate which threshold applies	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Significantly Affected	None
Consultation: Leader / Deputy Leader <input type="checkbox"/> Cabinet / Executive <input type="checkbox"/> SAMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Standards Committee are consulted in their consideration of this report. Details: Click here to enter text.

Links to Council Ambition (BDC)/Council Plan (NED) priorities or Policy Framework including Climate Change, Equalities, and Economics and Health implications.

REPORT DETAILS

1 **Background** (reasons for bringing the report)

- 1.1 It has been identified that the authority does not currently have a code of practice for managing audio and visual footage of meetings.

2. **Details of Proposal or Information**

- 2.1 Attached at Appendix 1 is a proposed code of practice for consideration by Standards Committee.

3 Reasons for Recommendation

- 3.1 It is good practice to have a code of practice to refer to ensure the consistent application of a process, but also that all involved can understand the context behind the process.

4 Alternative Options and Reasons for Rejection

- 4.1 No alternative options are offered, the code of practice is brought for consideration by the Standards Committee.

DOCUMENT INFORMATION

Appendix No	Title
1	Code of Practice: Audio and Visual Footage of Meetings
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	